

Tobacco Free Baltimore County Coalition

MINUTES

SEPTEMBER 18, 2013

12:00 P.M. – 2:00 P.M.

DRUMCASTLE GOVERNMENT
CENTER

MEETING CALLED BY	Pat Pickett, Co-Chair
TYPE OF MEETING	Tobacco Free Baltimore County Coalition
FACILITATOR	Pat Pickett
NOTE TAKER	Mike Dark
ATTENDEES	Gisele Tah (Seeds Healthcare Training Institute), Cassandra Umoh (St. Stephens OMT), Ima Ekwere (St. Stephens OMT), Keith Penn-Jones (Liberty Community Development Corp.), Ralph Williams (Access to Wholistic and Productive Living Institute), Lisa Paavola (GlaxoSmithKline), Linda Bryan (Dundalk Youth Service Center), Pat Pickett (Independent), Greta Brand (Greta S. Brand & Associates, Inc.), Christine Schutzman (Morgan State University), Mark Metzger (BCPD), Mike Pierce (Independent), April Meise (Johns Hopkins Bayview), Karen Polite-Lamma (MedStar Franklin Square Medical Center) BCDH staff: Mike Dark, Dave Goldman, Jessica Gibson, Vicki Pfannenstein, Dr. Deborah DeSouza.

12:12 **WELCOME AND INTRODUCTIONS** PAT PICKETT

DISCUSSION	Pat opened the meeting with welcome and introductions. Many new individuals were present so everyone was asked to introduce themselves and who they represent. The minutes from the May 2013 meeting were reviewed and one change was requested. Mike Pierce asked that phrasing of a sentence change from "potential legislation is being drafted in the county to ban smoking in parks" to "potential legislation may be drafted in the county to ban smoking in parks." The minutes were approved with this change.
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12:17 **BBH STAFF CHANGE** VICKI PFANNENSTEIN

DISCUSSION	Kevin Daly is no longer with the Bureau of Behavioral Health (BBH). His position is currently open and the BBH is looking to hire a 24 hour per week Certified Tobacco Cessation Instructor. This is not a contractual position but is considered Special Payroll. This individual will conduct cessation programs, community outreach, and other duties as needed. If anyone is interested in this position, they can send their resume to vpfannenstein@baltimorecountymd.gov.
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12:19 **FY 13 FINAL REPORT** MIKE DARK

DISCUSSION	A PowerPoint presentation was provided showing the final performance measure results from FY 13. All performance measures were met except for one in the Cessation element. Pictures were also included that showed some of the events that were conducted by school grantees, community grantees, and BBH staff. The presentation will be attached to an email and sent to Coalition members.
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12:28 **FY 14 GRANT APPLICATION** VICKI PFANNENSTEIN

DISCUSSION	<p>The previously mentioned PowerPoint presentation includes information regarding the proposed performance measures and activities for FY 14. The grant application has not been approved as of this meeting.</p> <p>Pat asked that the Coalition be notified of any events being held so that members may participate or attend if they wish.</p>	
12:51	<i>YOUTH INVOLVEMENT</i>	VICKI PFANNENSTEIN
DISCUSSION	<p>The State has requested that youth become official members of the Coalition as this is a requirement of our grant funding. The BBH suggests that the January, March, and May meetings of the Coalition be held at one school in the afternoon to gain youth involvement. Youth can receive service learning hours and possibly a small stipend. Meetings would occur from 3pm-5pm on the third Wednesday of those months.</p> <p>Recommended schools include Eastern Technical, Chesapeake, Dundalk, Woodlawn, Deep Creek, and Kenwood.</p>	
CONCLUSION	<p><u>The BBH will approach a school to gain approval and an update will be provided at the November Coalition meeting.</u></p>	
1:10	<i>FY 14 COMMUNITY/SCHOOL GRANTS</i>	MIKE DARK/JESSICA GIBSON
DISCUSSION	<p>Community grants will be provided, at a minimum, to 6 community organizations and 5 faith-based organizations. These grants will range from \$1,000-\$5,000 and the due date for proposals is Oct. 11 by 4pm. These grants will focus on educating the public and preventing tobacco use among youth and adults. These grants cannot be used for activities within schools during the school day.</p> <p>School grants will be no more than \$2,200. K-12 public elementary and middle schools can apply for education grants, K-12 public middle and high schools can apply for peer group grants, and K-12 public high schools can apply for cessation grants. These grants will be due Oct. 4 by 4pm.</p>	
1:21	<i>CODE ENFORCEMENT</i>	MIKE PIERCE
DISCUSSION	<p>Three separate topics were requested to be addressed during the Coalition meeting. These three topics include smoking in parks and outside recreation centers, smoking outside of public schools, and illegal commercial tobacco signage.</p> <p>In July, Mike Pierce spoke to Rec/Parks regarding the issue of smoking in parking and outside recreation centers. The President of their Board said it would be a good start to work with our Coalition on this topic. A week prior to the Coalition meeting, Rec/Parks send a letter to the County Council suggesting a ban on smoking in the parks. Mike Pierce requests that the Coalition send a letter to Rec/Parks thanking them for taking this stance. He also requests a letter be sent to the County Council to echo the points of the Rec/Parks letter. Additionally, Mike Pierce requests that a letter be sent from the Coalition to Dr. Branch (Health Officer) asking for his support in this matter. Mike Pierce has provided several draft letters for the Coalition to review and use if they wish.</p> <p>The Coalition decided that each of these topics/letters should be addressed as three separate topics at various meetings so they can give more attention to each. With this in mind, the Coalition focused on the issue regarding Rec/Parks. There was also a request to have the current by-laws sent to the Coalition so new members are aware of meeting procedures.</p>	

CONCLUSION	<u>Greta motioned for the Coalition to review the letter to Dr. Branch regarding Rec/Parks, send comments to Christine, and review the letter and comments at the November meeting. Mike Pierce seconded the motion.</u>		
1:56	<i>COALITION CO-CHAIR ELECTION</i>		
DISCUSSION	<p>Coalition Co-Chairs serve a 2-year term for the Coalition. These two individuals along with an individual from BCHD serve as the Leadership Team. Nominations will be accepted from Oct. 9 – Nov. 20 for those that members believe would represent the Coalition well as Co-Chairs. From those that are nominated and accept the nomination, these individuals will be eligible for election to the position during the Nov. 20 meeting.</p> <p>An individual requested that the BBH develop a nomination form for Coalition members to use and send back to the BBH in order to develop an election ballot.</p>		
CONCLUSION	<u>The BBH will develop a nomination form for Coalition members and accept nominations until Nov. 20. At the November meeting, the BBH will provide ballots for members to vote on.</u>		
1:57	<i>COALITION MEMBER UPDATES</i>		
DISCUSSION	<p>Franklin Square: Cessation classes will be beginning shortly and going year round. The first class begins on October 17 at 6:00pm.</p> <p>St. Stephens OMT: The organization was selected as an assister for the Affordable Care Act implementation. They will assist individuals with obtaining information and enrolling them into the healthcare exchange programs.</p>		
NEXT MEETING DATE:	Wednesday, Nov. 20, 2012	TIME: 12:00 P.M. – 2:00 P.M.	LOCATION: DRUMCASTLE GOVERNMENT CENTER