

BOARD OF RECREATION AND PARKS

DAVID SMYLIE, CHAIRMAN

Meeting Minutes

April 10, 2013

The regular monthly meeting of the Baltimore County Recreation and Parks Board was held on Wednesday, April 10, 2013, at 6:09 p.m. at the Department of Recreation and Parks administrative offices, Cockeysville, Maryland. In attendance were David Smylie, chairman; Mike Weber, vice chairman; board members Leslie Monfred, Eric van den Beemt, Wayne Definbaugh, Chuck Munzert and Brian Weir. Recreation and Parks department staff included Barry F. Williams, director; Beahta Davis, chief, Recreation Services and Mike Schneider, community outreach liaison.

As the first order of business, Wayne Definbaugh presented the slate of new officers. The nominations were as follows: Chairman – Mike Weber and Vice Chairman – Eric van den Beemt. The board voted unanimously to approve the new slate of officers.

Mr. van den Beemt thanked David Smylie for his service as chairman and for his dedication and support. Mr. Weber seconded this statement and complemented Mr. Smylie and Mr. Definbaugh for implementing many changes.

Approval of Minutes:

Mr. van den Beemt motioned to approve the March board meeting minutes, Mr. Definbaugh seconded, and all were in favor.

Director's Comments:

Director Barry F. Williams informed board members that he has been discussing staff development training, looking to define what is good customer service. Beahta Davis and the regional coordinators have been tasked with developing and conducting this training. Mr. Williams stated we have a standard by which business is conducted and he wants to make sure that the staff is all on the same page. Everyone will benefit. All staff will take part in this training.

Old Business:

Mr. Definbaugh reported that he just received the revised documents from the Baltimore County Sailing Center and they are not correct. Mr. Definbaugh had spoken to George Goode and he was supposed to have sent the revised documents, but this is not what Mr. Definbaugh received. Mr. Definbaugh will make the proposed changes on the document and will forward to Mr. Goode.

Mr. van den Beemt stated that he incorporated the changes recommended by the board in the letter regarding the 1099 form and sent this letter to board members for review. He did not hear back from anyone. Board members stated that they never received this document. Mr. van den Beemt handed out copies of this revised letter and a discussion ensued. Board members noted that one of the changes had not been incorporated. Mr. van den Beemt will correct this. The letter should be sent to all council presidents under the chairman's signature. Mr. van den Beemt will send this to Lisa Liupaeter for distribution.

Mr. Weber drafted a letter to send to those councils that are re-certified. Mr. Weber stated that the remaining councils (that have not fully complied) should be divided amongst board members. Board members should contact these councils in an effort to get this resolved. Board members discussed the timeline for the next re-certification. Mr. van den Beemt suggested doing this every two years with the next date of September 1, 2014. Mr. Weber is to incorporate this date into the letter and send it on to Ms. Liupaeter to send to those councils that are re-certified. At the next board meeting, board members plan to discuss which councils they need to contact.

Mr. Williams reported that he recently had a meeting with Mike Field and Fred Homan. He discussed scheduling a meeting (after the budget) with board members and in turn, was given a couple of dates: April 23 or April 24, at 4 PM. Discussion ensued and board members decided on April 23. Mr. Weber, Mr. van den Beemt and Leslie Monfred will attend. Mr. Williams will be in attendance as well.

Mr. Definbaugh spoke to Gray Charles Recreation Council and stated that they would be providing the filing from last year. In regards to the hearing, Katie Carter said she never received the court notice; however, Denise Spurrier had a copy of this. The council has obtained an attorney for the appeal process. Mr. Definbaugh stated that they have a council meeting scheduled at the end of this month.

Mr. Definbaugh addressed board members regarding background checks and stated that the board has been performing risk management these last 21 months. He tried calling Anne Arundel County and never received a call back; he will follow up on this. He could not obtain Howard County's policy, however Harford County was helpful. They provided information on how they handle background checks. Mr. Definbaugh had documentation, which he handed out to board members for review and discussion. Ms. Davis stated that she would obtain information (for the board) from other companies while at the MRPA conference. Discussion ensued. Mr. Williams stated that he would mention this at the upcoming president's meetings to see what type of feedback he receives.

New Business:

Mr. Weber reported that we had not heard whether or not Ed Pinder would be at tonight's meeting. He will reach out to him.

In regards to the proposed West Inverness Recreation Council Constitution and By-laws, Mr. Definbaugh stated that he had nothing to report at this time.

Ms. Monfred stated that she has no problem accepting the proposed amendment to the Greater Pikesville Recreation Council Constitution and By-laws.

Brian Weir thanked Ms. Davis for her assistance with his situation, but stated that he is still having issues with animosity amongst department staff. Discussion ensued and Ms. Davis said she would address the issue. Mr. Williams stated that when things are shared with us we do look into this. Ms. Davis stated that everything Mr. Weir has shared with her is/has been addressed. Further discussion ensued.

Mr. Weber informed board members that he received a call from Jeffrey Budnitz stating that they need to make a change to the Robert E. Lee Park Nature Council Constitution and By-laws in order to request not for profit status from the IRS. Mr. Budnitz will get the proposed change to Mr. Weber for circulation amongst board members.

Chuck Munzert inquired about the upcoming president's meetings. Mr. Williams responded by discussing what was brought up at the last round of meetings and the dialogue and benefit for having these. In addition, Mr. Williams stated that the council presidents requested to have these meetings twice a year. The meetings are a good way for council presidents to meet their board representative.

Action:

Mr. Definbaugh motioned to elect Mr. Weber, Chairman and Mr. van den Beemt, Vice Chairman, Ms. Monfred seconded and all were in favor.

Ms. Monfred motioned to approve the 1099 letter with proposed changes incorporated, Mr. Definbaugh seconded and all were in favor.

Mr. Definbaugh motioned to accept the re-certification letter with the proposed change, Mr. van den Beemt seconded and all were in favor.

Ms. Monfred motioned to adopt the proposed amendment to the Greater Pikesville Recreation Council Constitution and By-laws, Mr. Definbaugh seconded and all were in favor.

Adjournment:

There being no further business, Mr. Definbaugh moved to adjourn the meeting, Mr. van den Beemt seconded the motion, and all were in favor. The meeting adjourned at 7:45 p.m.

Respectfully Submitted,

Lisa Liupaeter