

BOARD OF RECREATION AND PARKS

DAVID SMYLIE, CHAIRMAN

Meeting Minutes

November 14, 2012

The regular monthly meeting of the Baltimore County Recreation and Parks Board was held on Wednesday, November 14, 2012, at 6:17 p.m. at the Department of Recreation and Parks administrative offices, Towson, Maryland. In attendance were Mike Weber, vice chairman; board members Mike Milani, Leslie Monfred and Eric van den Beemt. Recreation and Parks department staff included Barry F. Williams, director, Beahta Davis, chief, Recreation Services and Mike Schneider, community outreach liaison.

Approval of Minutes:

Eric van den Beemt motioned to approve the October board meeting minutes, Mike Milani seconded, and all were in favor.

Announcements:

Director Barry F. Williams announced that the Department of Recreation and Parks Headquarters would be moving on November 23 instead of December 14. Mr. Williams discussed other county agency moves and asked folks to be patient during this time.

Director's Comments:

Mr. Williams informed board members that the December board meeting would have to be held at the Agricultural Center due to the need for a public meeting to discuss POS as it relates to Mays Chapel. There may be several people in attendance. Mr. Williams provided background information in regards to this project. The public meeting is scheduled to start at 7 PM; therefore, the board meeting may need to start earlier than usual.

Mr. Williams announced that now is the time for the board to develop a committee for nomination of new officers.

Mr. Williams spoke to Councilwoman Bevins regarding a new representative for the board. A new representative has been appointed and he is Chuck Munzert. In regards to the two vacant At-Large members, Mr. Williams spoke to Adele Kass in the County Executive's office. Mr. Williams also mentioned that there is someone from Region 1 interested in serving as the student representative.

Mr. Williams introduced the Action Item Form, a form he created to assist board members in following up on what they are responsible for at the conclusion of each meeting. This form can be used by board members during the meeting. In addition, Lisa Liupaeter will also send this form to board members as a reminder of what needs to be taken care of prior to the next meeting.

Mr. Williams provided board members with an updated organization chart for the department.

Old Business:

In regards to the President's Meetings, Beahta Davis provided an update on Group Leadership. Ms. Davis stated that the Group Leadership program pays for leaders of programs that don't have funding, i.e. summer playground, adult sports, dance/fitness and out of season sports. There was concern amongst Region 1 because they play a lot of out of season sports, and the councils weren't collecting enough money to pay for leadership. The councils came up with a proposal, which was reviewed in addition to the school policy. The Group Leadership program allows councils to choose the pay rate. The minimum rate is \$1/hr. This individual must go through the hiring approval process and cannot be on executive board, the chair of a program, or in a position of authority with the council. In addition, the individual cannot handle any funds.

Mr. Williams stated that several councils requested to have the President's Meetings twice a year, so this is what he plans to do. He would still like to meet by region as this worked out very well.

Chairman David Smylie responded to an inquiry from the Baltimore County Sailing Center (BCSC), instructing them to contact the department for information. Mr. Williams stated that he would talk to Mr. Smylie; the BCSC should do what all other 47 councils are doing and this should come directly from the board. Mr. Williams stated that the board should also make sure they give the BCSC a date to comply. Vice Chairman Mike Weber will send to the president a list stating what the BCSC needs to do in order to become a certified recreation council.

Mr. Weber inquired as to where things were with the Essex-Stembridge Constitution and By-laws. Ms. Liupaeter responded stating that at the last meeting the proposed Essex-Stembridge Constitution and By-laws were given to Mr. Smylie defining Bud Chrismer's suggested changes. Mr. Smylie stated that he would email Wayne Definbaugh and ask him to notify the council. Mr. Definbaugh has not received the changes from Mr. Smylie. Mr. Weber stated that he would speak to Mr. Smylie about this to find out where we are on this matter. Mr. Weber stated that this needs to be taken care of by the next meeting.

Mr. van den Beemt stated that there was no change to report on the 1099 issue and talked about going to some of the referee associations about this. He stated that this is going to happen and it's best to try and do it in a way that is least painful to them. The councils recognize that this is a necessity and that it needs to be done. Mr. van den Beemt wants to talk face to face with the referee associations and discuss how to implement this and follow the rules across the board. He would like to start this now so everything can be in place by fall of next year. Mr. van den Beemt will contact some of the referee associations and talk to them about this; Mr. Weber and Mr. Milani will assist. Further discussion ensued. Mr. Williams stated that once the board decided which direction they plan to go, he would then take this to the Administration.

In regards to Patapsco Neck-Norwood (PNN), Mr. Weber inquired about whether boundaries need to be redrawn. Mr. Williams responded stating that this would need to happen and he would look at this by the next board meeting.

Mr. van den Beemt discussed the letter regarding insurance that was sent to the board. He stated that the board couldn't really provide a list of what they are insured for and what they are not insured for. Mr. van den Beemt stated that you have to be an honest volunteer and use common sense and expect

that the county will defend you. Mr. Weber stated that all board members need to look at this. Discussion ensued regarding volunteer coverage. Dunbar Brooks stated that he wants to sit down with Mike Field and discuss this. Mr. Williams instructed the board to figure out what language they would like. He further stated that he doesn't think that Mr. Field would be able to meet with the board before January as he has a lot going on. Mr. Williams will get on Mr. Field's calendar and ask him to attend a board meeting, meet before hand, or possibly meet on another date. Mr. Milani stated that the board should meet prior to the meeting with Mr. Field and come to an agreement. Leslie Monfred is to coordinate dates by November 26 for the board to meet with Mr. Field and to meet prior to this meeting. Mr. Williams can forward the document to Mr. Field prior to the board's meeting with him.

Mr. Weber discussed background checks stating that he has looked into this and it may be largely impossible. He would like to meet with Mr. Field about this. Mr. Weber stated that he spoke to Ed Pinder about this and indicated that this is very expensive. The department's former "You Care So Be Aware" campaign was discussed. Mr. Pinder informed Mr. Weber that he thinks the board should establish minimum standards.

Ms. Monfred discussed responses to the board's inquiry about a financial review team. Ms. Monfred stated that 7 councils have submitted their review.

New Business:

In regards to the financial review and re-certification, Mr. Weber informed board members that the forms went out and responses are due by December 15. There were a few councils calling with questions; Mr. Weber is to contact them.

Mr. Weber and Ms. Monfred met with members of the Greater Pikesville Recreation Council (GPRC) regarding the modular building at Summit Park Elementary. GPRC claims they paid for the modular building, but have no documentation. GPRC was told they have been given a one-year grace period to continue using this building, but then the school will be using this. GPRC wants to continue using the modular building for their program, as it is a very successful program that brings in a lot of money to the council. Members of GPRC are getting ready to take action. Mr. Williams responded stating that he spoke with Brian Friedlander about this. Mr. Williams was supposed to have a meeting with BCPS at which point in time this would be discussed; however, the meeting was canceled. The meeting has been rescheduled for November 30, and this item is on the agenda. Further discussion ensued. Mr. Williams stated that he knows what is needed and plans to ask BCPS for a remedy. Mr. Williams stated that they would have to problem solve together on this; his objective is to make this program happen. Ms. Monfred inquired about the purchase of another modular building and whether or not BCPS could take this away down the road. Mr. Williams responded stating that a donation is a donation. Ms. Davis stated that Mr. Friedlander should be patient. She has spoken to him about this. Ms. Monfred stated that this is a time sensitive issue as the program should already be taking registration; Mr. Friedlander brought this before the board in the spring. Mr. Williams stated that the department would certainly advocate for GPRC. They understand the issue and hope to get resolution jointly.

Ms. Davis informed board members that she and Don Kuklinski looked into the different levels of food permits, which was something discussed at the Region 4 President's Meeting. Ms. Davis worked with the Health Department to come up with a food service plan. Ms. Davis discussed the

details and further stated that if a council wants to do more than what the low food permit covers, they would have to cook in one of our approved kitchens, i.e. Sollers Point Multi-Purpose Center and the Agricultural Center. Ms. Davis stated that this would need to be scheduled well in advance and further discussed other stipulations. Ms. Davis indicated that concession stands are the fundraisers for some programs, and this is going to be a lot of work with many rules to follow. Ultimately, the idea was to allow the councils to cook what they want, legally.

Adjournment:

There being no further business, Mr. van den Beemt moved to adjourn the meeting, Mr. Milani seconded the motion, and all were in favor. The meeting adjourned at 8:23 p.m.

Respectfully Submitted,

Lisa Liupaeter