

MINUTES

**Baltimore County Planning Board Meeting,
June 16, 2011**

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Minutes
June 16, 2011

Call to order, introduction of Board members, pledge of allegiance to the Flag, and announcements

Vice Chair, Dr. Robert Gregory, called the meeting of the Baltimore County Planning Board to order at 4:00 p.m. The following members were:

Present

Mr. Paul Miller
Mr. John Polek
Mr. C. Scott Holupka
Mr. Robert E. Latshaw, Jr.
Mr. Gerard J. Wit
Mr. Wayne C. McGinnis
Dr. Robert Gregory
Mr. Albert Zawicki
Mr. Howard Perlow
Mr. Dennis P. Hoover
Mr. Mark Schlossberg
Mr. Randy Thompson

Absent

Mr. Edward J. Gilliss
Ms. Nellie Grinage
Mr. William Moore

County staff present included Andrea Van Arsdale, Liz Glenn, Jeff Mayhew, Lynn Lanham, Kathy Schlabach, Curtis Murray, Krystle Patchak, and Barbara Weaver, from the Office of Planning.

Review of today's Agenda

The Tentative Agenda, which is filed as Appendix A, was amended to include item No. 4 under Other Business—the Report of the Landmarks Preservation Commission meeting of June 9, 2011.

Minutes of the June 2, 2011 meeting

Mr. Latshaw moved the approval of the Minutes of the June 2, 2011 Planning Board meeting as circulated. Mr. Hoover seconded the Motion, which passed unanimously at 4:04 p.m. Absent were Messrs Gilliss and Moore, and Ms. Grinage. A copy of the approved Minutes is filed as Appendix B.

Presentation
Consolidated Plan

Ms. Glenn, Chief of Community Planning and Development, described the Consolidated Plan, which is a strategic plan covering a five year period in which an entitlement jurisdiction receiving federal funds outlines its priorities, needs, and proposed actions to address those priorities and needs that will be funded by HUD's Community Planning and Development. The overall goal of the program is to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low- and moderate-income persons. In FY 2012, the County will receive a total of \$6,271,708 from such sources as the Community Development Block Grant funds and emergency Shelter Grant funds. These funds will leverage more than \$3.00 for each \$1.00 invested.

Ms. Glenn continued her presentation by detailing the strategic vision and specific goals of the programs and how the County will pursue these goals, including:

- Decent Housing
- Suitable Living Environment
- Economic Opportunity

In conclusion, Ms. Glenn pointed out examples of Federally Funded Affordable Housing, primarily in East Towson. She noted that in addition to the 5-year Consolidated Plan, there is a Fiscal Year Action Plan. Both the 5-Year Consolidated Plan and the Fiscal Year 2012 Plan can be viewed at the Baltimore County Community Conservation Home Page/Consolidated Plan and Fiscal Year 2012 Action Plan. Until June 30, 2011, the Plans are in draft form and open to comment from the community.

In response to questions from Board members, Ms. Glenn clarified:

- That assistance programs for settlement costs are offered for first-time home owners
- That home-buying counseling is required in order to become a purchaser
- That the interest rate will be for a fixed rate mortgage at market rate
- That other requirements restrict the time before a home can be sold
- That the availability of funds are promoted in the Fall
- That private developers can work primarily with the State to access similar funds.

A copy of the PowerPoint is filed as Appendix C.

Introduction, Discussion, and Vote

1. Baltimore County 2010 Annual Growth Report

Ms. Schlabach presented an overview of the 2010 Annual Growth Report. Updated requirements to Article 66B of the Annotated Code of Maryland, codified in Sections 3.09 and 3.10, require Charter Counties, such as Baltimore County, to submit a report annually outlining zoning and development actions of a jurisdiction so that elected officials may be made aware of status. The Report, which needs to be forwarded to the County Council by July 1, 2011, can be accessed at:

<http://resources.baltimorecountymd.gov/Documents/Planning/AnnualGrowthReport.pdf>

Mr. Zawicki moved that the Baltimore County Planning Board recommend adoption of the Baltimore County 2010 Annual Growth Report dated June 8, 2011. Mr. Polek seconded the Motion, which passed unanimously at 5:10 p.m. Absent were Messrs Gilliss and Moore, and Ms. Grinage

A copy of the Report along with a copy of the PowerPoint is filed as Appendix D.

Other Business

2. Quarterly Subdivision Reports

Ms. Lanham, Chief, Development Review, presented an overview of the latest published Quarterly Subdivision Report, which covers the period from January 1, - March 31, 2011. The Reports are prepared by the Office of Planning in conjunction with the Office of Information Technology and compile data from plans forwarded from the Department of Permits, Approvals, and Inspections.

To view Reports, Google: Baltimore County Quarterly Subdivision Reports or type: [http://www.baltimorecountymd.gov/Agencies/planning/planning_statistics/index.html#Quarterly Sub](http://www.baltimorecountymd.gov/Agencies/planning/planning_statistics/index.html#Quarterly%20Sub). It is also easy to subscribe to receive notification when each new edition of the report is available at the same website. To subscribe to other Newsletters, Google: Baltimore County Newsletter or type: <http://www.baltimorecountymd.gov/syhbscribe/index.html>.

A copy of the Report along with a copy of the PowerPoint is filed as Appendix E.

3. Legislation: Mr. Murray brought the Board up to date on the following legislation of interest to the Board:

1. Resolution No. 51-11 requests that the Planning Board prepare a community plan for the Cockeysville area of Baltimore County. The Plan for the area, which is described as broad in scope, will serve to promote the stabilization and improvement of the community.
2. Resolution No. 52-11 is a request to amend the Honeygo Plan in relation to "Transportation Recommendations," by changing the designation of Forge Road from "40 ft. Road Bed, 70 ft. R. O. W." to "34 ft. Road Bed, 50 ft. R.O.W."
3. Resolution No. 53-11 expands the boundaries of the Towson Commercial Revitalization District to include two lots abutting the Towson Green development, which the developer seeks to include within the Towson Green Development.

Copies of the Legislation are filed as Appendix F.

4. Report of the Landmarks Preservation Commission (LPC) meeting of June 9, 2011

Mr. Perlow, the Board's liaison to the LPC, reported that there was one nomination to the Preliminary Landmarks List—"The Davenport House" Barn/Stable, Corn Crib and setting on Mt. Carmel Road in Parkton. The LPC voted to issue a Certificate of Appropriateness for five requests for alterations and approved several Applications for Tax Credits. Details are contained in the Major Actions Report, which is filed as Appendix G.

Before adjourning, Mr. Latshaw inquired about the responsibilities and powers of other Planning Boards in the State and how they compare to Baltimore County's. Ms. Van Arsdale advised that the Office will look into obtaining the information.

Adjournment of the Board Meeting

The June 2, 2011 meeting of the Baltimore County Planning Board was adjourned at 5:33 p.m.

bw

Approved 7/21/11