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County Executive

ANDREA VAN ARSDALE, *Director*
Department of Planning

Baltimore County Pedestrian and Bicycle Advisory Committee
Sheldon S. Epstein, Chair

-APPROVED March 12, 2013-

MEETING NOTES
November 13, 2012
4:00 p.m.

Attendees: Chairman Sheldon Epstein, Ray Bahr, Jay Burman, Thomas Henry, Jr., Ted Levin, Carol Silldorff, Myron Williams, Pat McDougall, Stephen Weber

Absent: Laura Cook
Gene Bertoni
Jesse Fields

Jim Kelly
Bob Barrett
Linda Grossman

Department of Planning staff present included Jeff Mayhew, Kathy Schlabach, Jenifer Nugent and Janice Graves.

1. Opening Remarks

Mr. Sheldon Epstein opened the meeting at 4:13 p.m. once a quorum of members had arrived. After introductions, Mr. Epstein made the following announcements.

- The Baltimore County Department of Planning will host a holiday gathering for the members of the Pedestrian and Bicycle Advisory Committee, the Planning Board, the Design Review Panel, the Landmarks Preservation Commission and the Commission on Disabilities on December 10th from 5-6:30 p.m. in this room. Look for your invitation in the mail.
- The County Council held a public hearing on the Western Pedestrian and Bicycle Access Plan on October 15th. Councilmen Quirk, Oliver and Huff introduced a resolution to adopt the plan on November 5th. The vote to approve the plan as an amendment to the county master plan is anticipated on November 19th.

2. Approval of the Meeting Notes from September 11, 2012 Meeting

Mr. Bahr made a motion to approve the meeting notes of September 11, 2012. Mr. Williams seconded the motion and the meeting notes were approved unanimously.

3. Presentation of the Subcommittee Report on Complete Streets

Mr. Ray Bahr, acting chair of the Complete Streets Subcommittee, reviewed the status of the Complete Streets report. He expressed that the staff made a good faith effort to respond to the committee's concerns that the policy was not strong enough. The revised policy does give the county latitude in implementation in response to financial and other concerns, and may not be as strong as some members would have liked. However, with the requirements for the completion of checklists and annual reporting, the committee will receive feedback on how the policy is being implemented which will enable them to determine if future revisions should be made. On behalf of the subcommittee, Mr. Bahr recommended that the policy be approved.

Mr. Henry moved that the Complete Streets policy, checklists and development guidelines be approved by the committee. Mr. Williams seconded the motion. The motion was approved unanimously.

4. Staff Report: 2013 Meeting Schedule and Work Program

Ms. Kathy Schlabach described the meeting schedule for 2013 and the three work program items to be addressed including the development of a 6-year capital improvement program, revisions to the county code and zoning regulations concerning pedestrian and bicycle access, and the committee's annual report.

Ms. Silldorff moved that the 2013 Meeting Schedule and Work Program be approved by the committee. Mr. Bahr seconded the motion. The motion was approved unanimously.

5. Staff Report: Annual Report

Ms. Schlabach explained that the draft Annual Report introduced at the last meeting was updated, and will be updated again to include the committee's actions at the current meeting. The updated report will be forwarded to the County Executive and County Council.

Mr. Williams moved that the Annual Report be approved by the committee. Mr. Burman seconded the motion. The motion was approved unanimously.

6. Adjournment

Mr. Henry moved, and Mr. Burman seconded, to adjourn the meeting, which was approved unanimously. Mr. Epstein announced that the meeting was adjourned at 4:26 p.m.