

## MINUTES OF THE BALTIMORE COUNTY ETHICS COMMISSION

### MEETING OF DECEMBER 3, 2019

The meeting was called to order at 4:29 pm at 400 Washington Avenue, Room 118,

Towson, Maryland. Those present at the meeting were:

1. Jeffrey Forman, Esquire- Chairman
2. The Honorable G. Darrell Russell- Commissioner
3. Lee Jacobson, Esquire- Commissioner
4. Cynthia Leppert, Esquire, Commissioner
5. Michael Lawlor, Esquire, Commissioner
6. Susan Dubin, Esquire- Assistant County Attorney
7. Elaine C. Katz, Esquire- Executive Director

The Chair called for the approval of the Open Minutes for November 5, 2019.

Commissioner Lawlor moved to approve the Minutes. Commissioner Russell seconded the Motion. The Minutes were approved with no additions or corrections.

The Chair called for the approval of the Closed Minutes for November 5, 2019.

Commissioner Lawlor made a Motion to approve the Minutes. Commissioner Jacobson seconded the motion. The Closed Minutes were approved with no additions or corrections.

The Chair called for the report of the Executive Director. There were over 200 Financial Disclosure forms for 2018 sent out. At this time there are 11 forms outstanding. These individuals will be contacted again individually.

The Chair called for Old Business. Opinion 19-04 was signed by all the Commissioners and will now be sent out. The Chair called for New Business. There was no New Business. There were no additional concerns or questions.

The next meeting is scheduled for February 4, 2020. There will be no meeting on January 7, 2020. Commissioner Leppert made a Motion to adjourn the meeting. The Motion was seconded by Commissioner Lawlor. The meeting was adjourned at 4:36 pm.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Elaine C. Katz" followed by a stylized flourish that looks like "ame".

Elaine C. Katz,  
Executive Director